

RESORT IMPROVEMENT DISTRICT #1 SHELTER COVE, HUMBOLDT COUNTY, CALIFORNIA

Electric, Water, Sewer, Fire Protection, Emergency Medical, Ocean Rescue, Airport, Golf Links

GENERAL MANAGER'S REPORT AUGUST 2007

HARBOR DISTRICT NEGOTIATING MARINA PURCHASE:

The Humboldt Bay Harbor Recreation and Conservation District has entered into negotiations with the owners of Mario's Marina LLC. regarding the potential purchase of the Shelter Cove marina property, excluding the motel. The fish cleaning station lease was extended while negotiations for the larger portion of the property continue. Many letters of support for the fish cleaning station has helped the Harbor District Board to understand the importance of the marina facilities to residents of Shelter Cove.

This is considered to be a very positive turn of events from the perspective of the Resort Improvement District who's Board of Directors has supported the Harbor District's continued operation of the fish cleaning station. The RID Board passed a resolution several months ago that encouraged the Harbor District to save the cleaning station, that was threatened with demolition when the temporary lease expires in November 2007.

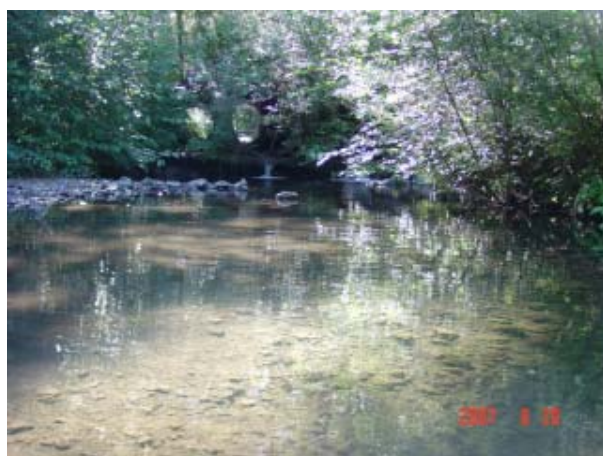
If negotiations are successful, the Harbor District will seek grant funding for the purchase from the State Coastal Conservancy and the Department of Boating and Waterways with a percentage of matching funds anticipated from the Harbor District. No specific plans have been made for future development of the property other than the general idea of a public facility that maintains or improves both commercial and recreational access to Shelter Cove Harbor.

If negotiations fail, the Harbor District will continue to pursue securing the fish cleaning station portion of the property through eminent domain procedures if necessary.



TELEGRAPH CREEK UPDATE:

The District's primary water source, Telegraph Creek, continues to provide a steady, although limited flow, consistent with historical dry weather conditions. However, the summer of 2007 is not over until the first significant rains arrive and water conservation measures must be practiced by all residents until then. The District is required to allow a significant percentage of the dry weather flow in the creek to bypass the dam to preserve fish habitat downstream. Historically there has been sufficient flow in the creek to supply the needs of the community without compromising fish habitat, but the increasing population of the Cove, combined with high consumption by a minority of customers, has narrowed the range of excess capacity available for continued development. Public awareness and cooperation is the most effective way to reduce the strain on our water supply as we develop more sources of supply.



The District Board increased the capacity charge (buy-in cost) for new water connections in July 2007 to more accurately reflect the present value of the water system and provide capital funding for developing new water sources. The Board also increased the water rates for consumption higher than 500 cubic feet per month in an effort to encourage conservation and build awareness of resource limitations. The cost for the first 500 cuft ($\$8.75/500 \text{ cuft} = \$0.002/\text{gal}$) was not changed and continues to be subsidized by property tax and special utility tax revenues. The first 500 cuft is being used as the base residential consumption goal per month and the cost is equivalent to ten gallons for about 2 cents. The new rates only reflect the actual cost of production for consumption over 500 cuft per month ($\$0.05/\text{cuft} = \$0.007/\text{gal}$) and slightly above production cost ($\$0.075/\text{cuft} = \$0.01/\text{gal}$) for more than 2000 cuft per month, to help finance new source development.

District staff has been exploring several options for new sources of water and ways to store raw water from the wet weather months when it is abundant. Preliminary design has already begun on some of the more promising projects in accordance with the ten year capital improvement plan and specific projects approved by the 2007/08 budget.

WASTEWATER PLANT UPDATE:

Capital Construction Crew Member Bud Lair, (photo right), emerges from the depths of the District's clarifier after applying another coat of paint on metal parts recently repaired.

The refurbished clarifier should last another six years or more before repairs of this magnitude are required again. The District's second clarifier will be refurbished in the same way next summer.



WATER PLANT UPDATE:

District maintenance and construction crews made good progress with water treatment plant rehabilitation in August with the installation of new control valves and removal of old plumbing. Phase 1 of the project includes improved monitoring and operational control features that will improve treatment quality in accordance with increasingly more stringent regulatory requirements. Rehabilitation of the existing treatment plant is much less expensive than replacing the plant while providing comparable treatment quality with lower operational costs than high pressure membrane filtration.



Rehabilitation work will continue on a part-time basis as the utility crew continues to pursue multiple capital improvement projects in addition to regular maintenance and operations.

A dedicated water leak team of two utility workers has been assigned the mission of finding water leaks throughout the District's 40 miles of water mains. The two man crew will dedicate one full day a week to finding water leaks with various electronic listening devices. The team is experimenting with a couple different devices that record sounds at several locations along the water mains simultaneously and computer software that correlates all the data to determine the most likely location of a leak. District employees Bruce Winter and Todd Nuse have volunteered for the mission and will be attending training on the use of the most modern leak detection equipment in September. In just the first few weeks this team has identified several leaks that have since been repaired saving thousands of gallons of water loss per year.

ELECTRIC DEPARTMENT UPDATE:

The new Electrical Line Truck arrived in the Cove in August, but was returned to the dealer for addition of an enhanced braking system necessary for Shelter Cove's steep roads. The new service vehicle should be ready for service within the next few weeks and replace the existing line truck that has become increasingly expensive to maintain.



FIRE DEPARTMENT UPDATE:

On Sunday August 19th, twenty local firefighters from surrounding agencies, including five from Shelter Cove, attended interagency training with Cal Star 4 from Ukiah. The helicopter is the unit most often called by dispatch for medical emergencies of significant activity in the area. The training was organized by Whale Gulch Fire Dept. and Will Salter of Shelter Cove Fire Dept.

Fire Fighter/EMT-1 Will Salter has been promoted to Captain. Cited are his efforts and continuous training in fire, ocean rescue and medical intervention.

In August the Board directed the General Manager to continue the search for a full-time Fire Fighter/Duty Officer as defined by the existing job description.

Paramedic Sal Gurreri will continue to provide supervision and training for the department as Interim Fire Chief with the assistance of Beginings Fire Chief Tim Olsen. The members of the Shelter Cove Volunteer Fire Department will continue to provide round the clock coverage of 911 emergencies, as they have historically. Department members have been asked to help recruit new members and suggest ways to increase the number of qualified first responders available in the Cove. Their suggestions will be presented by the General Manager at the next regular board meeting in September.

END OF GENERAL DISCUSSION

Provided by Richard Culp, General Manager

APPENDIX OF OPERATIONAL DATA:

Provided by:

Mike Luce, Director of Public Works/Superintendent - Water & Wastewater Department.

D.J. Miclette, Utility Superintendent - Electrical Department

Sue Sack – Administrative Assistant/Office Manager

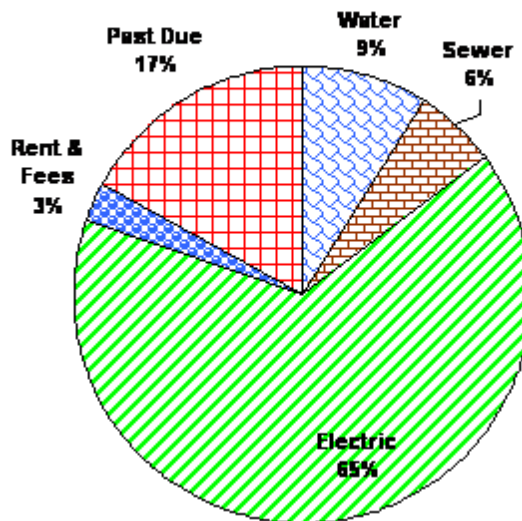
Debra Dumas – General Accounting Clerk

Sal Gurreri – Paramedic/Interim Fire Chief

APPENDIX OF OPERATIONAL DATA FOR THE MONTH OF AUGUST, 2007

ADMINISTRATION

Utility Billing:



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing
Water	\$10,668	\$4,032	\$1,054	\$200	\$15,954
Sewer	\$9,275		\$1,041		\$10,316
Electric	\$97,389	\$3,992	\$15,522	\$360	\$117,262
Rent & Fees	\$2,903		\$1,847		\$4,750
Past Due	\$30,000		\$272		\$30,272

Total	\$150,234	\$8,024	\$19,736	\$560	\$178,555
	84.1%	4.5%	11.1%	0.3%	

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage
Water (cuft)	353,323	61,396	26,779	441,498
	80.0%	13.9%	6.1%	
Elec (KwH)	307,897	59,563	47,425	414,885
	74.2%	14.4%	11.4%	

PARKS AND RECREATION

GOLF LINKS:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fee Total	\$1,994.66	\$2,148.75	\$4,143.41	\$0.00
Total Revenue to Date			\$4,143.41	\$0.00

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY
THANKYOU FOR SUPPORTING CONTINUED OPERATION**

Honorable Golfers August 2007

Golf Links Green Fees Name	8/6/07 Amount	8/14/07 Amount	8/20/07 Amount	8/31/07 Amount	AUG 2007 Total Amount
Burke, Adrian				\$20.00	\$20.00
Albritton, Al		\$20.00		\$10.00	\$30.00
Alfaro, Jorge				\$10.00	\$10.00
Austad, Justin		\$10.00			\$10.00
Bell, Bob	\$10.00				\$10.00
Bonami, Mike				\$10.00	\$10.00
Bull, David	\$10.00	\$30.00			\$40.00
Butikofer				\$20.00	\$20.00
Butler, Philip		\$10.00			\$10.00
Carson, Roger	\$10.00		\$10.00	\$40.00	\$60.00
Cary, Mike		\$10.00			\$10.00
Downing				\$10.00	\$10.00
Edeline, Deb	\$10.00				\$10.00
Frank, Rick			\$10.00		\$10.00
Gardner, Mark			\$10.00	\$20.00	\$30.00
George, Bill			\$20.00		\$20.00
Gibney, Clint			\$10.00		\$10.00
Gray, Pete				\$10.00	\$10.00
Green, Tim			\$20.00		\$20.00
Green, Patty			\$10.00		\$10.00
Henry, Alix				\$10.00	\$10.00
Holbrook, Peter			\$10.00		\$10.00
Ivey, Bill	\$10.00				\$10.00
Jewett, Don			\$20.00		\$20.00
Kerr, Bob	\$10.00				\$10.00
Kerr, Jackie	\$10.00				\$10.00
Long, Kathleen				\$70.00	\$70.00
May, David				\$10.00	\$10.00
May, Kristy				\$10.00	\$10.00

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McCord, R			\$10.00		\$10.00
No Name Cash	\$134.00	\$327.00	\$213.75	\$619.00	\$1,293.75
Pool, K			\$10.00		\$10.00
Prentiss, R			\$10.00		\$10.00
Reddy, Dave	\$10.00			\$20.00	\$30.00
Rose, Kathy				\$10.00	\$10.00
Selby, Dave				\$10.00	\$10.00
Shaffer, R			\$10.00		\$10.00
Smith, Roy			\$10.00		\$10.00
Staples, Rich			\$10.00	\$20.00	\$30.00
Talbott, Tim				\$10.00	\$10.00
Tarabanovic, B				\$40.00	\$40.00
Vargas				\$20.00	\$20.00
Weimer				\$20.00	\$20.00
Wells, Bob	\$10.00				\$10.00
Williamson, S				\$10.00	\$10.00
Yates				\$20.00	\$20.00
Andie			\$10.00		\$10.00
Cathy			\$10.00		\$10.00
Ken			\$10.00		\$10.00
Kirk			\$10.00		\$10.00
Lisa			\$10.00		\$10.00
Rick			\$20.00		\$20.00
Ed				\$5.00	\$5.00
TOTAL	\$224.00	\$407.00	\$463.75	\$1,054.00	\$2,148.75

FIRE DEPARTMENT

RESPONSES:

	<u>Date</u>	<u>Amount</u>	<u>F/F Turn-out</u>
Medical Aids:	8/13	1	6 F/Fs
Agency Assist	8/3	1	6 F/F's

EQUIPMENT STATUS:

Command Vehicle	521	In Service
Brush Engine	522	In Service
Structure Engine	523	In Service
Rescue/Pumper	524	In Service
Ambulance	525	In Service
ATV	1	In Service
Jet Ski	1	In Service
Ocean Rescue Boat	Marine 1	In Service

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TRAINING ACTIVITIES:

	<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
Fire Drill:	8/1	Pump Ops/Hose Testing	9 F/F's
Med Drill:	8/8	Review ALOC, Gurney Handling	8 F/F's
Ocean Rescue:	8/14	Boat Ops Reverse Picks	6 F/F's
		Work	
Fire Drill:	8/15	Party	4 F/F's
		Training with	
Fire Drill:	8/19	CALSTAR	5 F/F's
Ocean Rescue:	8/21	Maintenance, Throw Bags	6 F/F's

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	1	Tern Road
• Services Connected:	4	787 Beach Rd, 266 Parsons, 71 Cove View, 123 Seaview Road
Previous Connections	4	
• F/Y Connections to date:	<u>8</u>	

POWER OUTAGES:

• Scheduled Outages:	5	Ridge View, Hillside Dr, Cove View, Toth Road, Bambi/Machi area
• Unscheduled Outages:	<u>0</u>	
• Total # of Outages:	<u>5</u>	

WATER UTILITY

• Total Finished Water Produced:	4,727,500	gallons
• Water Treatment Hours of Operation:	375.2	hours
• Monthly Rainfall Total:	0	inches
• Previous 07/08 WY Rainfall Total:	0.39	inches
• Current 07/08 WY Rainfall Total:	0.39	inches

WATER SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	1	Tern Road
• Services Connected:	7	209 Spring Rd, 32 Whale Pt, 142 Lower Pac, 48 Debbie Ln, 69 Horseshoe, 955 Puma Dr, 2535 Toth Road
Previous Connections	8	
• F/Y Connections to date:	<u>15</u>	

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	113,000 gals/day
Low:	64,000 gals/day
Monthly Total:	2,794,000 -

SEWER SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	1	Tern Road
• Services Connected:	4	209 Spring Rd, 252 Parkview, 32 Whale Pt, 48 Debbie Lane
Previous Connections	5	
• F/Y Connections to date:	<u>9</u>	

CAPITAL CONSTRUCTION PROJECTS

Water, sewer, and electric hook-ups; generator plant rehabilitation; golf course and air strip maintenance; water leak search & repairs; underground electrical line work; and upgrades of the water and wastewater plants.

INTRA DEPARTMENTAL SAFETY MEETINGS

Date	Items Discussed
8/6	Manholes: Confined-Space Safety Hazard
8/13	Protecting Yourself from Fatal Falls
8/20	The Basics of Bloodborne Pathogens
8/27	Forklift Safety

ON-CALL INCIDENT REPORT

There were no on-call incidents to report this month.

END OF REPORT